



CPS

COLLEGE OF
PHYSICIANS
AND SURGEONS

T 604-733-7700

F 604-644-1111

APPROVED MINUTES

November 24, 2023

Attendance

Members present:

Staff present:

Regrets

Recorder of minutes:

Summary of resolutions and actions discussed

Record of resolutions

Item #	Item	November 24, 2023 Resolutions
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Action items

RFA #	Item #	Item	Responsible	Action/comments
Board -O- 23-11-24-001				
Board -O- 23-11-24-002				

1. Land acknowledgement

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4. Adoption of the agenda BT/F2 11.04 Tf1 0 0 1 90.024 709.44 Tm0 gf00.00000912 0 612 792 reW

- 10.2 Collection, Use and Disclosure of Sex and Gender Information of Licensees
corporate policy
*Drafted corporate policy re Collection, Use and Disclosure of Sex and Gender
Information of Licensees, dated August 2023*
Updated gender options on the registrant directory, dated October 26, 2023

REPORT TO BOARD

Health Professions Review Board (HPRB) Matters March 1, 2023 –October 31, 2023

1. Inquiry Committee (IC) Matters

Under the Health Professions Act (the “HPA”), complainants have the right to request:

- 1) a review of a final disposition of the Inquiry Committee; or,

r NB. This figure may include decisions relating to applications for review filed before the fiscal year.

Inquiry Committee: Interim Decisions	
<ul style="list-style-type: none"> o 1 application to withhold information pursuant to s. 42 of the Administrative Tribunals Act (the "ATA") granted (College made application to withhold information from complainant) 	1
Inquiry Committee: Final Decisions	
<ul style="list-style-type: none"> o HPRB confirmed Inquiry Committee disposition: <ul style="list-style-type: none"> o "Stage 1" hearing (Review of record and admissions from complainant, College and registrants) <ul style="list-style-type: none"> f 2 = Panel D f 3 = Panel C f 2 = Panel B o "Stage 2" hearing (Review of record and admissions from complainant, College and registrants) <ul style="list-style-type: none"> f 2 = Panel C f 2 = Panel B o HPRB matters sent back to Inquiry Committee for reconsideration: <ul style="list-style-type: none"> f 1 = Panel D f 3 = Panel C o 2 dismissed or withdrawn o 3 = Application for an extension of time 	1

From March 1, 2023 to October 31, 2023

Interim Registration

Committee

Registration Committee: Interim Decisions	
<ul style="list-style-type: none"> o 1 application from applicant for an extension of time to file application for review past the 30-day statutory deadline granted 	1
Registration Committee: Final Decisions	
<ul style="list-style-type: none"> o 1 Dismissed or withdrawn o 1 = HPRB lacks jurisdiction to review matter. Matter dismissed. 	2

Michelle Stia
 Legal Counsel

r NB. This figure may include decisions relating to applications for review filed before the fiscal year.



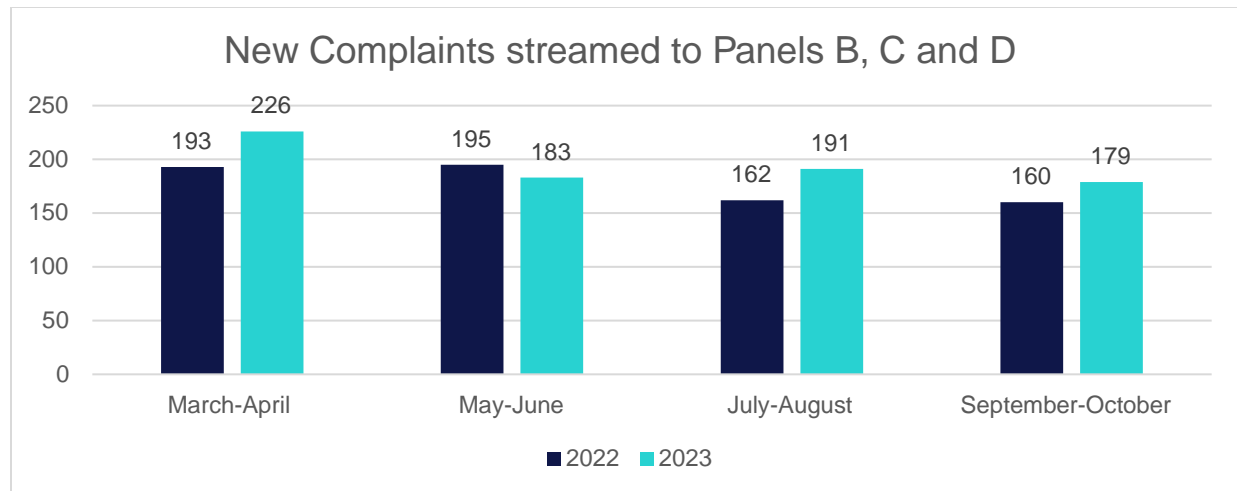
REPORT TO THE BOARD

Inquiry Committees § Panels B through E

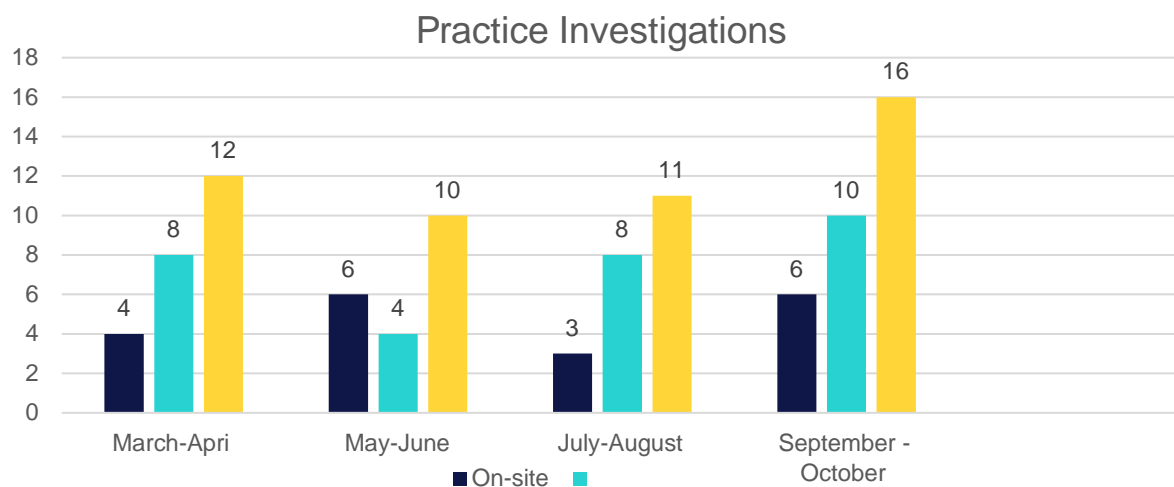
Since the report provided to the Board at its last meeting , the Inquiry Committee has concluded 253 files in a two-month period (September 1, 2023 to October 31, 2023). During the period, the Registrar Stream (Panel D) processed 78% of the complaints investigated by the Inquiry Committee.

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objective:

Investigation Stream	Investigations Concluded	Median Days of Investigation	
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The Practice Investigation Team coordinate s both on-site and off-site assessments as directed by Panel E of the Inquiry Committee. The team has set a goal of completing a minimum of four assessments per month and has consistently met or exceeded this target over the past four months. The period of September to October has seen the highest number of assessments this year.



Alexandra Trott
 Practice Investigations Manager
 Complaints and Practice Investigations



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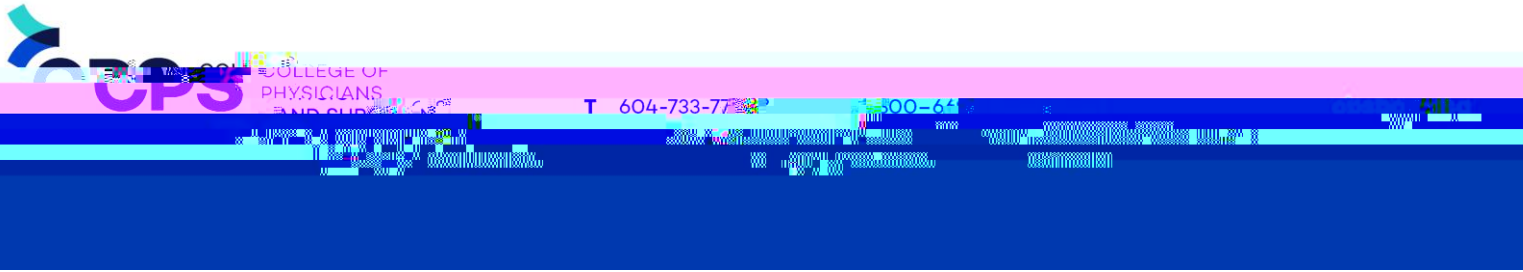
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Library Committee (Open)

Dr. Pavel Glaze

- x One file will move to a stage 7 second interview with the senior medical consultant and deputy registrar.
- x One file will have a request to arrange a telephone call with the senior medical consultant.
- x One file will be closed and referred to the Inquiry Committee for a practice investigation.
- x One referral was reviewed; no action required.



J. Dyson
Prescription Review Panel Chair

JD/mt

Committee Report to the Board – Open

REGISTRATION COMMITTEE

Details

Meeting date:	October 12, 2023
Committee chair:	Thelma O’Grady (Public Member)
Committee members in attendance:	Dr. Anneline Du Preez Dr. Luay Dindo David Goldsmith (Public Member) Dr. Andrew MacNeily

Rescind Policy §Eligibility for an Assessment of Competency for Registrants in the Family Class

The Committee was asked to review and rescind the existing policy Eligibility for an Assessment of Competency for Registrants in the Family Class.

The Policy provide d a pathway to registration and licensure in the full §family class for physicians who meet all the following criteria:

1. were initially registered on the temporary register under the Medical Practitioners Act and were subsequently transferred to the provisional §family class of registration effective June 1, 2009,
2. have completed five years of practice, and
3. have fulfilled all other conditions outlined in their resolution granted by the Registration Committee.

Candidates who fulfill these criteria may be permitted to undergo an assessment of competency conducted by an assessor .

In light of recent changes to the College Bylaws that provide a pathway to the full §family class for certain provisional §family registrants based on five years of practice and a summative assessment, in lieu of obtaining Certification in the College of Family Physicians the committee rescinded the policy Eligibility for an Assessment of Competency for Registrants in the Family Class as it was now redundant.

The Committee agreed to rescind the Policy §Eligibility for an Assessment of Competency for Registrants in the Family Class

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Chair

REPORT TO BOARD

Physician Practice Enhancement Panel (Open)

September 7, 2023

Meeting [via email](#)

Chair

- x Dr. J. Kingsley

Attendance not recorded (participants
emailed)

- x Mr. T. Mann (Vice-chair)
- x Ms. J. Berry (public representative) Dr. J

- f* Reports with further action directed: 1
 - f* Reports with no further action required: 6
- x Outcome letters sent:
 - f* FY 2019-2020 = 3
 - f* FY 2020-2021 = 30
 - f* FY 2021-2022 = 46
 - f* FY 2022-2023 = 126
- x Medical advisor calls made: 3
- x Referrals made to the Prescription Review Program (PRP): 12
- x

The Panel was provided with an update on the status of assessments initiated between March 1, 2020 and February 28, 2021 as follows:

- x 350 assessments have been initiated, to date (Goal = 350)
- x 283 registrants have been sent their outcome letter + PPEP report in total, to date
- x 15 registrants have been sent their outcome letter + PPEP report since the last Panel meeting
- x 7 assessments were partially completed
- x 18 assessments were cancelled
- x 4 are in the process of being sent their outcome letter
- x 38 assessments are in progress (awaiting outstanding components)

The Panel was provided with an update on the status of the Physician Office Medical Device Reprocessing Assessments (POMDRA) initiative from March 1, 2023 to August 17, 2023 :

- x Pre-assessment questionnaires (PAQs) sent to registrants, to date: 84
- x Cases initiated (eligible to be assessed): 157
- x Phone assessments completed: 0
- x Of the goal of 225 on -site/remote assessments:
 - f Number completed: 111
 - f Number booked: 23 (remote assessment scheduled, awaiting completion)
 - f To be initiated: 91
- x Outcome summary for the 66 cases completed and closed:
 - f Reusable: 44
 - f Disposable: 19
 - f Stopped: 3

Respectfully submitted,

Non-

