

## APPROVED MINUTES

# Board (Open)

September 27, 2024

9:00 a.m.

Videoconference

## Attendance

Members present:

- x Dr. B.A. Priestman (President)
- x Ms. J.W.E. Dyson (Vice

## Summary of resolutions and actions discussed

### Record of resolutions

Item #	Item	September 27, 2024	Resolution #
4.	Adoption of the agenda	RESOLVED that the agenda for the Board open regular meeting scheduled September 27, 2024, be adopted, as circulated.	24 -890
5.	Consent agenda	<p>RESOLVED that the consent agenda for the Board open meeting be approved, with the following items in the consent agenda, as attached:</p> <p>5.1 Health Professions Review Board report Á registration decisions and complaints dispositions</p> <p>5.2 Inquiry Committee Á Panel A</p> <p>5.3 Inquiry Committee Á Panels B-E</p> <p>5.4 Inquiry Committee Á Panel B report</p> <p>5.5 Inquiry Committee Á Panel C report</p> <p>5.6 Inquiry Committee Á Panel D report</p> <p>5.7 Inquiry Committee Á Panel E report</p> <p>5.8 Prescription Review Panel report</p> <p>5.9 Registration Committee report</p> <p>5.10 Physician Practice Enhancement Panel report</p> <p>5.11 Diagnostic Accreditation Program report</p> <p>5.12 NHMSFAP Patient Safety Incident Review Panel report</p> <p>5.13 Patient Relations, Professional Standards and Ethics Committee report</p> <p>5.14 Environmental and Sustainability Committee report</p>	24 -891

Item #	Item	September 27, 2024	Resolution #
6.	Adoption of the minutes: May 31, 2024	RESOLVED that that the minutes of the Board open regular meeting held May 31, 2024, be adopted, as circulated.	24



8. Report of the registrar

The registrar reported on the following:

- x BCHR











## 12. Information items

### 13.1 Media summary report relevant to CPSBC

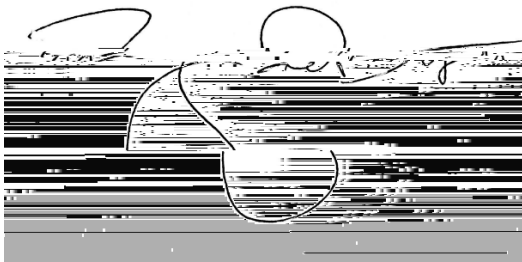
x *Media report to Board from May 14, 2024 to September 12, 2024*

Received for information.

## 13. Next meeting

The next open regular meeting of the Board of the College of Physicians and Surgeons of British Columbia is scheduled for November 22, 2024.

The open regular meeting of the Board of the College of Physicians and Surgeons of British Columbia held Friday, September 27, 2024 concluded at 10:20 a.m.

A handwritten signature in black ink, appearing to read 'J.W.E. Dyson', is written over a background of horizontal black and white lines.

J.W.E. Dyson  
Vice-Chair and Vice-President

JWED/js

**REPORT TO BOARD**

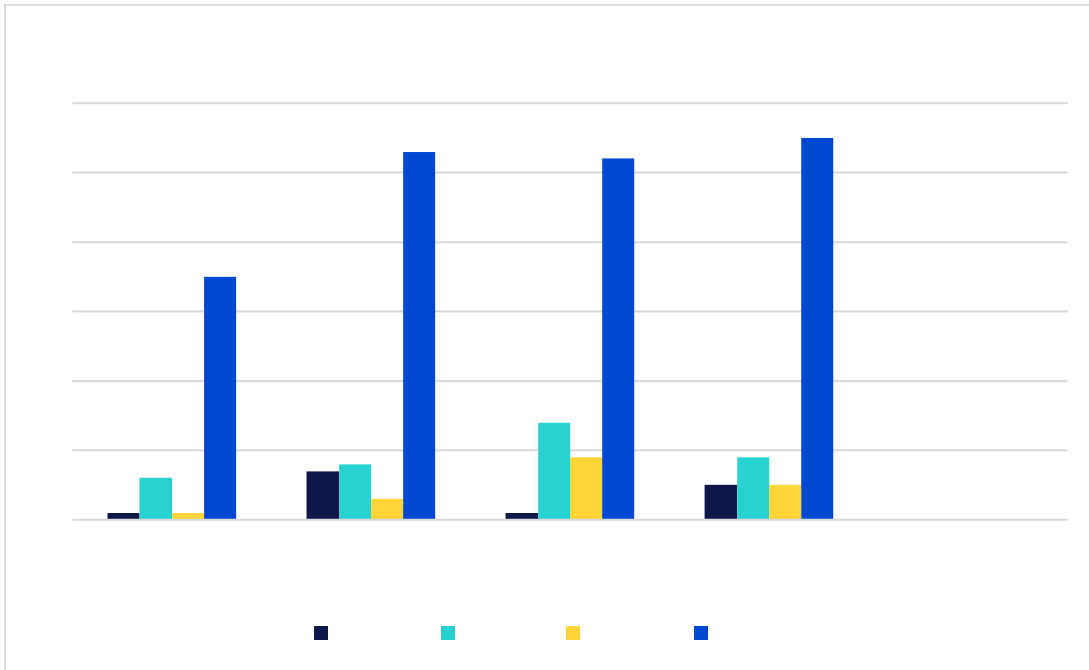
**Health Professions Review Board (HPRB) Matters  
March 1, 2024 - August 31, 2024**

**Inquiry Committee (IC) Matters**

**HPRB applications made to date during the 2024 Fiscal Year:**

**43**

<b>March 1, 2024 - August 31, 2024</b>	
<b>HPRB Applications re: IC Dispositions</b>	<b>43</b>
Panel A- Boundary	1
Panel B- Clinical	6
Panel C- Conduct	1
Pane D	



HPRB Decisions Issued to date during the 2024 Fiscal Year:

8 interim

41 final

HPRB Decisions	
Inquiry Committee: Interim Decisions	
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## Inquiry Committee: Final Decisions

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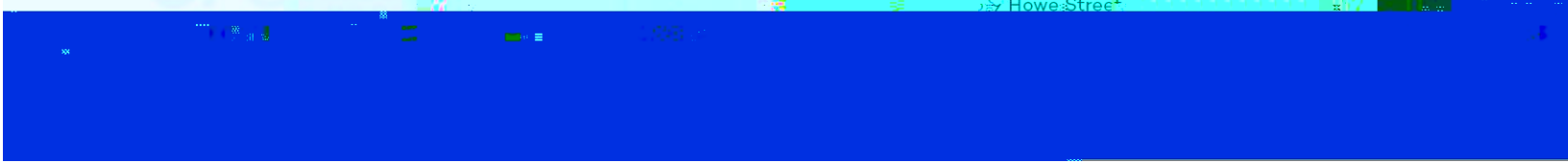
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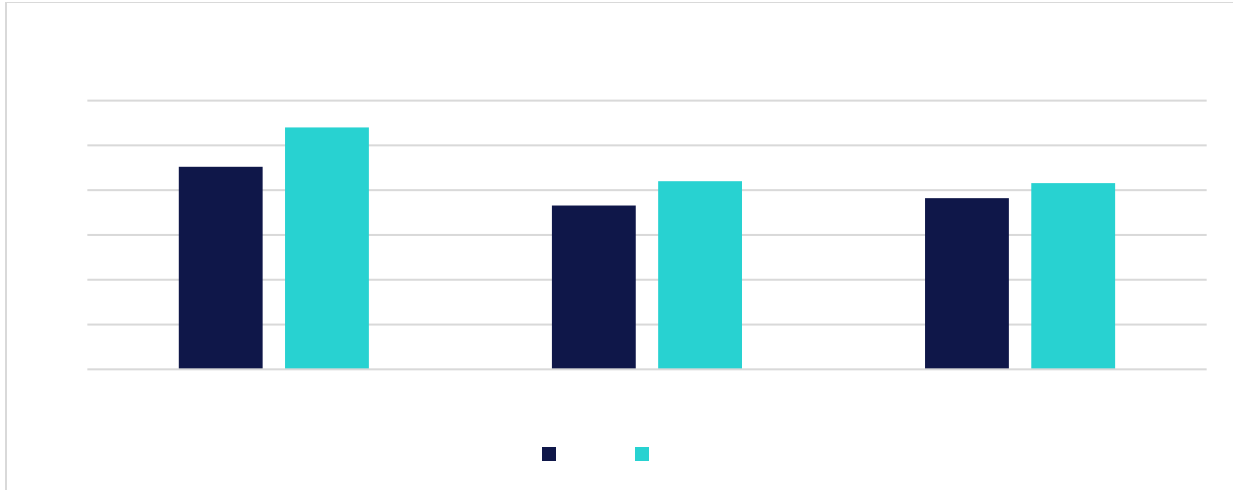
**Registration Committee (RC) Matters**

**HPRB applications made to date during the 2024 Fiscal Year:**

**1**

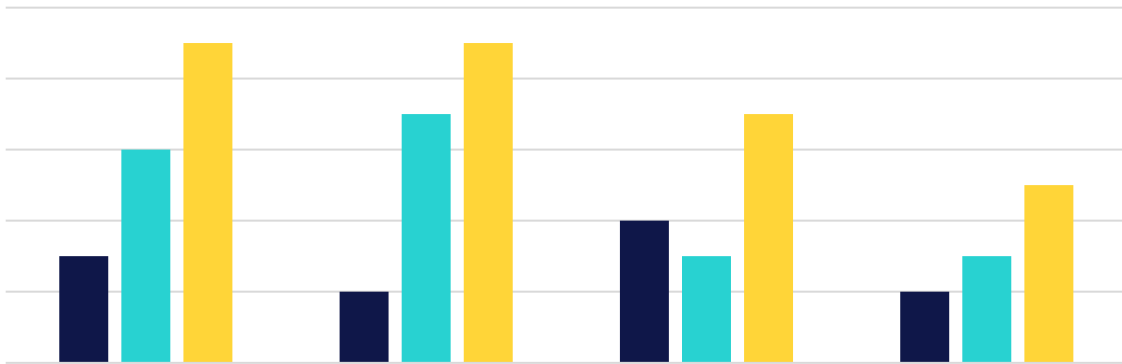
**HPRB Decisions Issued to date during the 2024 Fiscal Year:**





exceeded this target over the past four months

met or



Alexandra Trott





## REPORT TO BOARD

# Report of the Board

June 17, 2024

## Attendance

### Chair

Mr. [Name]

### Members present

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

Mr. [Name]

### Regrets

Mr. [Name]

Mr. [Name]

Mr. [Name]

## Overview/summary

The Board has reviewed the report and discussed the findings.

The Board has approved the recommendations and will continue to monitor the progress.

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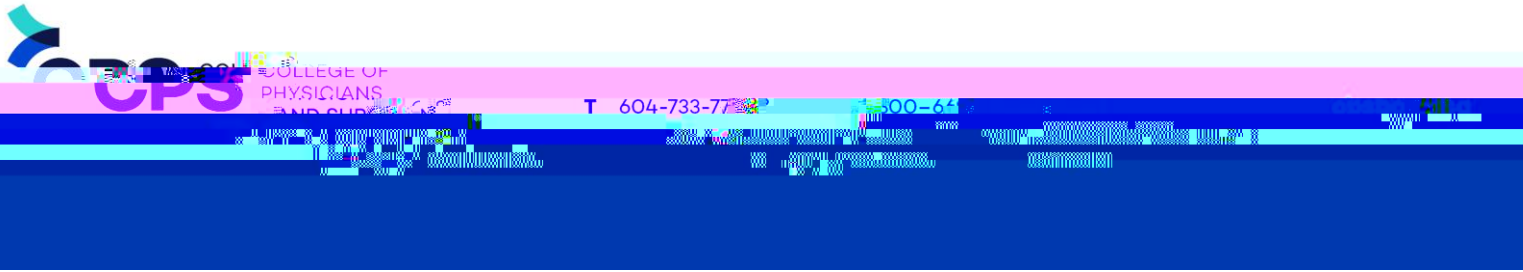
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**Dr. D Puddester, Deputy Registrar, on behalf of:**

**Mr. T Mann, Chair**







# Inquiry Committee – Panel C



## REPORT TO BOARD

# Inquiry Committee – Panel C (Ad-Hoc)

July 23, 2024

## Attendance

### Chair

Dr. L.K Wong (Alternate)

### Members present

Ms. K. Brooks

Mr. M. Thompson

Dr. R. McCallum

Dr. Z. Ladha (Alternate)\*

\*indicates part-time attendance

### Regrets

Ms. P. McDonald

Dr. K. Bennett

Dr. N. Severin

## Overview/summary

- 7 files naming 4 physicians and 3 podiatrists; 6 files concluded
- 4 of 7 physicians/podiatrists concluded with criticism; 2 files were referred to Panel A for consideration
- Direction to seek consent to remedial disposition,  
  - 2 for specified education:
    - 1 for education in communication
    - 1 for education in documentation







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F 604-640-6400

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Dr. D. Puddester, Deputy Registrar, on behalf of:

Dr. Shauna Tsuchiya, Chair

REPORT TO BOARD

# Prescription Review Panel (Open)

June 21, 2024

## Attendance

### Chair

x J. Dyson

### Members present

x Dr. P. Bach  
x Dr. M. Butterfield  
x Dr. K. Haddow  
x A. Alladina  
x Dr. R. J. Elefante

### Regrets

x M. Sam  
x Dr. W. Woodfield

### Others present

x Dr. D. Unger  
x Dr. R. Chadha  
x Dr. K. Hossack  
x M. Horton  
x Z. Su

## Overview/summary





# Committee Report to the Board §Open

## REGISTRATION COMMITTEE

### Details

Meeting date: June 18, 2024

Committee chair: Dr. 3 UN]^A %^ IALy Ÿ-qI]VJ "N^INI

Committee members in attendance: Dr. Luay Dindo  
David Goldsmith (Public Member)  
Dr. Andrew MacNeily  
Dr. Shannon McDonald  
Dr. Anneline Du Preez

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The meeting was held in person.

Policy Update §Requirement for a Certificate of Completion of Training for International Medical Graduate in the Provisional Class

The Registration Committee (the Committee) amended its policy, Requirement for a Certificate of Completion of Training for International Medical Graduate in the Provisional Class (the Policy), to accept a certificate of completion of training (CCT) in a Royal College of

Policy Update § Eligibility in the Provisional Class: RCPSC Rulings Acceptable to the Registration Committee

The Committee amended its policy, Eligibility in the Provisional Class: RCPSC Rulings Acceptable to the Registration to includedy in the Provisional Class: RCn-~~15~~

## REGISTRATION COMMITTEE

### Details

Meeting date: July 30, 2024

Committee chair: I • 3 U N ] ^ A % ^ I A L y Ÿ - q I ] V J " N P

Committee members in attendance: Dr. Luay Dindo  
David Goldsmith (Public Member)  
Dr. Andrew MacNeily  
Dr. Shannon McDonald  
Dr. Anneline Du Preez

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The meeting was held in person.

An internal reference document regarding routes to independent practice licensure was provided to Committee members and is attached.

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Chair

## ROUTES TO LICENSURE IN BC FOR INDEPENDENT PRACTICE

### Specialists:

Canadian  
Postgraduate  
Training





## Overview /summary

The Panel reviewed the following new business arising since its last meeting:

- x New Assessment Reviews: 5
- x Assessment Follow-up: 3
- x Office assessments & review of systemic concerns: 0
- x Chart submission review reports:
  - f Reports for discussion and action: 2
  - f Reports with further action directed: 4
  - f Reports with no further action required: 9
- x Outcome letters sent:
  - f FY 2021-2022 = 3
  - f FY 2022-2023 = 33
  - f FY 2023-2024 = 43
- x Medical advisor calls made: 3



The Panel was provided with an update on the status of office assessments initiated between:

March 1, 2024 and February 28, 2025 as follows:

- x 44 office assessments in total were initiated
- x 9 office assessments have been completed, to date and sent their outcome letter
- x 0 have been sent outcome letter since last meeting
- x 20 office assessments are awaiting assessment
- x 1 office assessment was cancelled
- x 14 office assessments are in follow-up stage

March 1, 2023 and February 29, 2024 as follows:

- x 204 office assessments in total were initiated
- x 155 office assessments have been completed, to date and sent their outcome letter
- x 0 have been sent outcome letter since last meeting
- x 4 office assessments are awaiting assessment
- x 16 office assessment was cancelled
- x 29 office assessments are in follow-up stage

March 1, 2022 and February 28, 2023 as follows:

- x 140 office assessments in total were initiated
- x 126 office assessments have been completed, to date and sent their outcome letter
- x 0 have been sent outcome letter since last meeting
- x 0 office assessments are awaiting assessment
- x 9 office assessment was cancelled
- x 5 office assessments are in follow-up stage

Medical Devices Reprocessing (MDR)

The Panel was provided with an update on the status of the Physician Office MDR Assessment initiative from March 1, 2024 to May 7, 2024 as follows :

- x Pre-assessment questionnaires (PAQs) sent to registrants, to date: 119
- x Cases initiated (eligible to be assessed): 99
- x Phone assessments completed: 0
- x Of the goal of 225 on-site/remote assessments:
  - f Number completed: 6
  - f Number booked: 51 (remote assessment scheduled, awaiting completion)
  - f To be initiated: 168
- x Outcome summary for the 38 cases completed and closed:
  - f Reusable: 33
  - f Disposable: 4
  - f Stopped: 1

Respectfully submitted,

Dr. J. Kingsley  
Chair

## REPORT TO BOARD

# Diagnostic Accreditation Program Committee (Open)

June 26, 2024

### Attendance

Chair

x Dr. W. Yap\*

## Overview /summary

The following summarizes the briefing notes submitted to the DAP Committee, including but not limited to full accreditation, provisional accreditation, and nonconformance extensions, during the period March 9, 2024 to June 10, 2024 for which quorum was achieved. All were ratified by the DAP Committee.

Category	Sub-Category	Number
Laboratory Medicine	Medical Laboratories	38
	Specimen Collection Sites	13
Diagnostic Services	Diagnostic Imaging	21
	Diagnostic	

## REPORT TO BOARD

### NON-HOSPITAL MEDICAL AND SURGICAL FACILITIES ACCREDITATION PROGRAM (NHMSFAP) PATIENT SAFETY INCIDENT REVIEW PANEL (OPEN)

June 20, 2024

#### Attendance

##### Panel Chair

- x Dr. Roanne L. Preston\*

##### Members present

- x Dr. Ronald R. Abrahams (Vice Chair)\*
- x June M. Barens\*
- x Dr. Cedric Ho \*
- x Dr. Kenneth Seethram\*
- x Dr. K. Briar Sexton\*
- x Kenneth Stewart\*
- x Lionel Yip\*

##### Regrets

- x Paula Foster\*
- x Dr. Peter A. Lennox\*
- x Andrew Wray\*

\*Voting member

##### Staff present

- x Dr. Christine Hall, deputy registrar, AP and Quality Assurance
- x Sara Camano, director, AP
- x Krista Fairweather, QI Lead, AP
- x Jennifer Levett, manager, accreditations, NHMSFAP
- x Tracy Steele, manager, NHMSFAP
- x Linh Vu, accreditation assessment officer, NMHSFAP
- x Neha Korgaonkar, accreditation coordinator, NHMSFAP
- x Jennifer Francouer, administrative coordinator, AP

##### Guest

- x Allison Poon - Financial Analyst - Finance
- x Bobby Christin - Senior Accountant - Finance







8.1 Review of Medical Records Management and Medical Certificates and Other  
Third-Party Reports wording changes

9. Next Meeting

Accomplishments

Focus for the Future

The PRPSE Committee will meet again on October 21, 2024.

Lori Charvat  
Committee Vice-chair





At the July meeting, the ESC prioritized the recommendations, assigned them to departments, and set timelines. The following recommendations will be initiated in fall 2024.

Undertake an organizational climate risk assessment and articulate a credible position on climate change.

Explore formalizing a sustainable transportation plan for all business-related activities.

Follow up with strata and property managers and ensure that the building and its